

High Commission of India
(Port Louis)

1. The High Commission of India, Port Louis, invites applications for one vacant post of "Accounts Clerk".

2. **Eligibility conditions:**

Sl. No.	Profile	Criteria
i.	Age	Preferably between 25 - 35 Years
ii.	Qualification	University Graduate
iii.	Desired skills	<ul style="list-style-type: none">• Good knowledge of Computer operations (Microsoft office – Word, Excel, Power Point etc.)• Hands on Accounting packages/ software
iv.	Experience	Previous experience in Accounting work preferable
v.	Language	Proficiency in English desirable with knowledge of Hindi and French.

3. Applicants should send their applications with complete Bio-data along with copies of their educational/ work experience certificate and contact details **latest by 06.04.2016** at the following address :-

**Head of Chancery,
High Commission of India, Port Louis,
6th Floor, LIC Building,
President John Kennedy Street,
Port Louis (Mauritius).**

The envelope should be marked as "Application for the post of Accounts Clerk".

4. The High Commission of India reserves the right to ascertain the suitability of a candidate.