



POR/815/01/2016

Dated: 02.03.2016


The High Commission of India invites financial bids from reputed registered private Local Security Guards (LSG) companies for providing one Security Guard on hiring basis to ensure security of the premises of the High Commission of India.

2. The minimum quality parameters needed to meet our requirement of Security Guard is as follows:

- **Age:** An LSG should not be more than 50 years of age.
- **Physical and Mental Fitness:** An LSG should be physically and mentally fit. He/She should not suffer from an apparent disability including obesity/overweight.
- **Character & Antecedents verified:** The service provider should provide only such LSG who has been vetted by local government's security department(s) in terms of past record, character and antecedents. The service provider should be able to provide background details of the LSGs and also proof of their vetting.
- **Uniform:** LSG should perform their duties in smart uniforms and their overall appearance should be neat and clean.
- **Training:** LSG should possess training in basic security duties such as access control and anti-sabotage checks (of person, baggage and vehicles) including the basic security tools such as HHMD, DFMD, monitoring CCTV, baggage and letter scanners etc. He should possess knowledge of the potential threats to a foreign Mission/Post in general terms and also knowledge of what is "suspicious" in terms of men and material in the given local context.
- **Supervision:** Service provider should have provisions for real time checks of functioning of the LSGs to ensure that the quality of the provided staff and the service they render is always above the benchmark. The provider should be able to provide proof of this to the Mission.
- **Knowledge of Language:** Besides the local/native language, LSG should have rudimentary working knowledge of either English or Hindi.
- **Registration:** The private service provider should provide proof of compliance as regards local laws and statutory regulations in running a private security company.
- **Other clients:** A security company desirable of providing service to our Mission/Post should be willing to furnish information about its other clients including period and type of service rendered in broad terms.
- **Service conditions of the LSGs:** The security company should agree to provide us details of salary, gratuity, allowances, leave etc. it permits for its LSG.
- **Option to choose:** An interested security company should agree and be able to provide a choice of persons three times our requirement to interview and choose from.
- **Rotation of staff:** Subject to above condition, the company should have sufficient LSGs on its roll so that the staff is rotated every 4 months.

3. The High Commission of India invites sealed tenders for hiring of one Local Security Guard. The sealed envelopes should be marked as "Security Services for High Commission of India" and addressed to Mr. Mayank Singh, Head of Chancery, High Commission of India, 6th Floor, L.I.C. Building, Port Louis. The last date to submit the tender document at High Commission of India is 14:00 hrs. on 16.03.2016 (Wednesday). Mr. Kailash Chander Bhatt may be contacted for any further queries/clarifications at Tel. No. 2107505 or by sending email to: hciadm@intnet.mu.

4. The High Commission of India does not bind itself to accept the lowest tender and reserves the right to reject any tender without assigning any reasons.


(Mayank Singh)
Head of Chancery